



Workforce Development Board: Impact and Responsibilities

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Welcome and Introduction

Part 1: Board Membership

Being a member of a workforce development board can be both fun and challenging. It often seems like there is just so much to know, and so little time to learn it all. In this section, you will learn about why workforce development boards exist, what impact you can have as a board member, and how the American Job Center system functions.

The Workforce Innovation and Opportunity Act (WIOA)

Board Composition - Who else is on the Local Workforce Board?

What can I Contribute to the Board?

Local Workforce Development Areas

American Job Center System

Part 2: Workforce Board Member Responsibilities

Workforce boards drive many of the workforce development efforts across the country. This section focuses on making the most of workforce board meetings as well as understanding the role and responsibilities of board members, including your oversight of the financial resources associated with various workforce programs.. We will also take a look at how board meetings are structured, why committees exist, and provide you with a refresher on Robert's Rules of Order for more formal meetings.

Basic Board Member Responsibilities

What to Expect at Board Meetings

Robert's Rules of Order

Open Meetings Requirements

Committees, Workgroups, and Task Forces

An Overview of WIOA Funding

Part 3: WIOA Training Programs and Partner Programs

In this section, we dive into the employment and training programs funded under the Workforce Innovation and Opportunity Act (WIOA), as well as various other workforce partner programs. You will have the chance to get an overview of basic eligibility provisions and services of these programs. We will also take a look at how these workforce programs are funded at the federal level, how the funding reaches the states and local areas, and how these programs should work together.

Adult Training Programs

Dislocated Worker Program

Youth Program

WIOA Core Partners

Other Workforce Partner Programs

Part 4: State, Regional, and Local Planning

Ensuring program compliance and planning for the future are key topics in this section. We take a look at the four-year state workforce plan requirements, as well as local and regional planning. As part of this conversation, we will discuss the similarities and differences between state level and local level policy and planning decisions. Sector strategies and economic partnerships will be our focus as we discuss planning opportunities for the future.

State Workforce Plans

Local and Regional Plans

Policy Development

Differences between State and Local

Sector Strategies and Economic Partnerships

Part 5: Performance, Funding, and Resources

In the final section of this class, we delve more in-depth into the funding of the American Job Center system. We discuss funding as it relates to the one-stop workforce partner programs, as well as how the individual workforce centers across the country are funded. Program performance requirements are discussed in more detail. Finally, we look at some

promising practices at the state and local area level from around the country and we provide you with several fantastic electronic resources to help you continue to learn more about local and state workforce boards and programs.

Funding the American Job Center System

Performance Requirements

Promising Practices

Resources